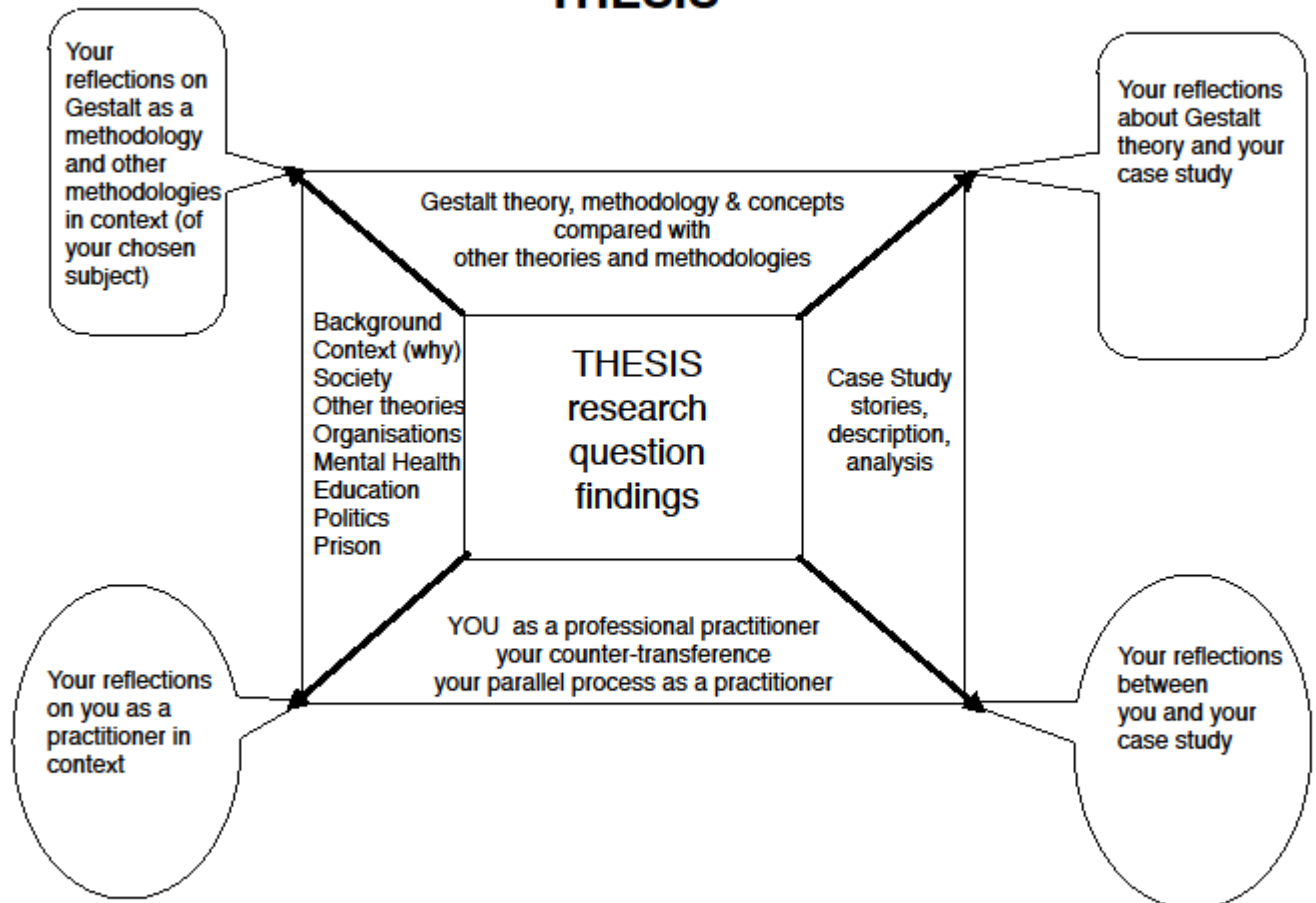


STUDY/THESIS GUIDELINES

Title page	Index	Key text 8000 words	Appendix	References
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- Word count key text: 8000 words No More! All text to be double spaced
- Index your final text
- Put your name on all documents as well as on the computer file name. This makes it easier for supervisors when they are supervising several students.
- Number your pages
- Use quotes to show thinking that is rooted in Gestalt and other methods, and to illustrate points that you want to make. You need to make sure that each quote is integrated in your text so the reader understands why you included it.
- Reference your work as in the guidelines
- Your study is part of your thesis, not separate from it, so make sure you use your findings as a way of answering your thesis question.
- Include diagrams, graphs, images in your text to illustrate what you are saying
- Write from you heart and allow your creativity to shine through

RESEARCH STUDY AND THESIS



v1 September 2010

THE STUDY

Your study is an enquiry that will support your thesis question or hypothesis. It does not need to be big.

All names, groups, companies must be anonymous in your thesis

Consent form

You must explain to participants what your study is for (you need not explain the detail of your study, especially if it is going to create a bias), and that names will be anonymous in your thesis.

You must get the permission from all participants in writing - this will be a consent form prepared by you for them to sign.

If you are recording interviews you must get the participant's specific agreement - you can include a tick box on your consent form for this.

Protecting data

You are responsible for protecting data that you gather in any form.

Referencing

The Harvard system (APA 6th edition)

1. References in the body of the text should specify Author and Year; e.g.
Parker (2005) said that...
2. When referring to a source mentioned immediately above, use (ibid.), e.g.
Parker also said that... (ibid.)
3. Page number should be supplied with a verbatim quotation (following a colon after the date); e.g.
“...” (Parker, 2005: 176)
Parker (2005: 176) claims, “...”
4. If you're using two or more works by same author published in the same year, indicate with 'a', 'b', (and so forth) in order of appearance in your chapter, e.g.,
(Parker, 2005a)
(Parker, 2005b)
5. Multiple authors: if there are two, list both, e.g.,
(Smith and Evans, 2000)
Smith and Evans (2000) suggest that...
6. If there are three or more, you may use 'et al.', e.g.,
(Smith et al., 1998)
7. At the end of the work list all the references alphabetically, providing full details as in the following examples:
A journal article:
Bovensiepen, G. (2002) 'Symbolic attitude and reverie: problems of symbolization in children and adolescents' Journal of Analytical Psychology 47, 241-258
An authored book:
Bair, D. (2003) Jung Boston: Little, Brown & Company
An edited book:
Papadopoulos, R. K. (Ed.) (2006) The Handbook of Jungian Psychology London: Routledge
A chapter in an edited book:
Papadopoulos, R. K. (1984) 'Jung and the concept of the Other.' In Papadopoulos, R. K. & Saayman, G. S. (Eds.) Jung in Modern Perspective Middlesex: Wildwood House
When referencing from the Internet
Thompson, B. 2006. Why the net should stay neutral [Online]. Available at: <http://news.bbc.co.uk/1/hi/technology/4594498> [Accessed: 10 May 2007].

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Member of The European Association for Psychotherapy (EAP) • JEP member of Psykoterapeut Foreningen (MPF)

Gestalt Institute of Scandinavia

TITLE OF THESIS

Researcher Name

CONSENT FORM FOR INTERVIEWS

I am willing to take part in the interview for this research

I am willing for the interview to be recorded.

I understand that

- no-one will have access to the recording other than the researcher
- any personal statements made in the interview will be confidential. All comments will be anonymous in any written work produced as a result of the research.
- taking part in the research is voluntary and I may withdraw at any time.
- the data from this study will be used for my GIS thesis only.

Name of Participant:

Signature of Participant:

Date:

Signature of Researcher:

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